Springboard Opportunity Group
Trustee Role Description

Springboard Opportunity Group is a leading North Somerset charity dedicated to providing the best start in life for children aged 0–5 with additional needs and disabilities. By joining our passionate team, you'll help empower families and ensure every child has the opportunity to thrive, grow, and reach their full potential.

Role Purpose

This is a voluntary governance role. Trustees work collectively to:

- Set and monitor Springboard's strategic direction
- Ensure strong governance and compliance with charity and company law
- Oversee financial sustainability and risk
- Support and challenge the CEO
- Safeguard Springboard's values, reputation and commitment to inclusion
- Champion high-quality early years support for children with SEND

For a full overview of trustee responsibilities, see **The Essential Trustee**.

Key Responsibilities

- Contribute to strategic discussions and decision-making
- Review board papers, financial information and assurance reports
- Ensure Springboard complies with legal, regulatory and safeguarding requirements
- Act as an ambassador for Springboard in the community
- Provide support and constructive challenge to the leadership team
- Maintain clear boundaries between governance and operations

Person Specification

We welcome people from a wide range of backgrounds. You will bring:

- Experience in strategic thinking, leadership or governance
- Ability to analyse information and make balanced decisions
- Commitment to inclusion, equity and Springboard's values
- Integrity, sound judgement and respect for confidentiality
- Willingness to learn, ask questions and work collaboratively

Time Commitment

Trustees typically contribute **4–6 hours per month**, including:

- Board meetings (six per year)
- Occasional subcommittee meetings
- Reading papers and preparing for discussions
- Visits to Springboard settings
- Training or strategic planning sessions

Some months may require more time than others.

Location: Clevedon (evening meetings) **Remuneration:** Voluntary **Term:** Three years, renewable

Safeguarding Note

As Springboard works with vulnerable children, this role is subject to an enhanced Disclosure & Barring Service (DBS) check and requires a strict adherence to our Safeguarding and Child Protection policies.

A trustee provides oversight of the skill area, rather than performing the operational tasks.

We encourage applications from underrepresented groups or those with lived experience of disability to ensure the Board reflects the community Springboard serves.

Equality, Diversity & Inclusion

We warmly encourage applications from people with lived experience of disability or from underrepresented groups, helping our Board reflect the communities we serve.