

Springboard Opportunity Group Job Details and Job Description

Job Details

Role	Bank Early Years Practitioner
Base	Weston or Mead Vale
Responsible to	Weston Manager
Hours	As required and by agreement a) One off cover up to 8 hours/day possibly at short notice and/or b) Regular planned cover up to 8 hours/day
Pay scale	£12.82 per hour (includes holiday increment)
Date	April 2024

Job Description

Principal responsibilities.

Work with Springboard team to provide a rich, stimulating environment and varied programme of play, based on the Early Years Foundation Stage, for children with additional needs

Duties

In order to achieve this a Bank Early Years Practitioner at Springboard will:

- Listen to, encourage, enable, empower, value, and stimulate the children. Giving them time to contribute to any activity, valuing their contribution and allowing them sufficient time for a response
- Help prepare and set out the playrooms before the children arrive and tidy them up after the children leave. Clean other areas of building where necessary, check there are adequate supplies of consumable items and report any shortages
- Act as Key Person backup for a small group of children
- Be observant and aware of the children's behaviour and safety at all times responding in line with the Springboard Behaviour Management Policy
- Have input into curriculum planning and evaluation at end of session.
- Help supervise and support volunteers
- Attend any training courses / inset days as applicable
- Advise Room Leader/ Manager of any safeguarding concerns over a particular child or family or other playroom issues
- Inform Room Leader/ Manager of any equipment requiring attention
- Act at all times in line with the policies and procedures of the organization
- Undertake other duties as required commensurate with the post

There may be opportunities to provide support for children with SEND in mainstream settings

In order to achieve this an Inclusion Support Assistant in a Mainstream Setting will:

- Follow an individual programme in consultation with the Early Years staff, Springboard staff and other involved professionals
- Encourage and seek parental involvement and advice on the child's needs and abilities
- Provide support and guidance to Early Years staff, modelling good practice.
- Attend meetings to discuss the way forward for the child as required
- Contribute to any reports as required under guidance of Springboard staff
- Act at all times in line with the policies and procedures of the setting
- Contribute to the mainstream setting's daily records as requested

Person Specification

<p>Skills and Experience</p>	<ul style="list-style-type: none"> • Minimum Level 2 Childcare qualification essential • Previous experience of working in an early years setting • Knowledge of the EYFS and the Code of Practice • Knowledge and understanding of a range of additional needs • Ability to put into practice differentiated curriculum • Able to build good relationships with children, parents, professionals and early years staff • Ability to work on own initiative and as part of a team • Driving license and use of car desirable
<p>Personal qualities</p>	<ul style="list-style-type: none"> • Being available flexibly during the week for mornings and or afternoons • Excellent communication skills • Willingness to take part in further training as required • Must be committed to equality of opportunity • Must be willing to undergo an Enhanced DBS check • Must be able to provide 2 suitable references